

# Volunteer Agreement



<b>GROUP NAME</b>	Ravelrig
<b>CHARITY NUMBER</b>	SC 028670
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## The Ravelrig RDA Commitment to Volunteers

The Group will strive to:

- welcome you as a volunteer and provide appropriate opportunities for you to make a worthwhile contribution to the objectives of RDA
- provide you with the appropriate support, training and right equipment for the task
- give guidance and support so that you will feel secure and confident in what you are being asked to do
- treat you and all volunteers equally and fairly
- provide public liability, personal accident and Trustee indemnity insurance cover as appropriate
- provide you with information on Health and Safety
- respect you as a volunteer, listen and learn from what you have to say, consistently encouraging two way communications

<b>Signed on behalf of Ravelrig RDA</b>	
Name (PRINT)	
Name (SIGN)	

## The Volunteers Commitment to Ravelrig RDA

In return we ask you to:

- commit to the necessary training and commit to regular attendance
- be responsible, letting us know in good time if you cannot attend
- comply with agreed standards as covered during induction training, and as regularly updated
- be professional and loyal to RDA, and responsible in your use of social media
- be fair to those around you – riders, their families, other volunteers etc
- be welcoming and friendly to newer volunteers, and be willing to share your knowledge of Ravelrig procedures in a good and helpful manner
- talk first to your colleagues (other volunteers) if you have a problem
- take reasonable care of your own health and safety and that of others
- respect the need for confidentiality if you have access to restricted charity information
- be mindful that for many riders, their visit to Ravelrig is the highlight of their week
- ask if you need help or are unsure of anything

## Fundraising

As Ravelrig RDA receives no government funding and does not charge riders for their lessons, fundraising is extremely important to keeping the Group going. Riders, their parents/guardians and volunteers are expected to help with fundraising activities. Please indicate which fundraising events you can help out with

Jumble Sale (January)		Dog Show (Spring & Autumn)		Book Sale (Spring & Autumn)	
Open Day (June)		Christmas Fair (November)		Bag Packing (December)	

<b>Signed by Volunteer</b>	
Name (PRINT)	
Name (SIGN)	